Human Resources 🂫 Human Resources - [Employees] 👘 🖉 🖅 💷 🕲 🗹 👷 🔍 🏈 🛛 🏂 🕅 🖓 🖵 💶 🖉 🗂 🖃 🖄 🕄 File Edit Employee Applicants Positions Reports Site Tools Window Help _ 8 × 🔟 - 🖬 🖨 🖪 🖤 🖇 🖻 🖻 🚿 🗠 🍓 🌍 🗿 🏹 莎 🋅 🗸 👬 🕨 📈 🛅 🔚 🔹 📿 Name Print OK Exit < < > > ? Employee New Find A SSN: 116-36-7511 Name Ernest Aschermann Title: Managing Director HR Status More Hired Main Home Phone: (757) A Term: Position Cafe Bush Phone: (757) Anniy: 16-Mar-1998 PosChq Skills Bloodtype: Family Absent PR Status Hired: BirthDate: Educ Memo Term: Sex: -Race: -Bonus Remind State Address: Photo Equip Marital Status -Review Drugs Dep: 0 0 City/State: State: VA Zip: Awards: 0 _ 🗆 🗵 Employee Position History Longevity type: Union: Org Position Slot Salary Dates Title Workers Comp: Bond: A 084 16-Mar-1998 test Eff: 1 16-Mar-1998 100 Auth: %FTE: \$30,074.00 Range 23 Occur 17-Mar-1998 Hrs/Yr: 2080.00 Pendina: Bonus $\mathbf{\nabla}$ Cated No Dept 019 \$0.00 Who: Admin test new person totally (New Position) organization ID NUM

Overview

The emGovPower Human Resources module provides the personnel office with the tools necessary to manage employees, their confidential information, and their progress through the organization's positions. It includes functionality for position controls, salary controls, increases, COLA's, and other functions normally performed manually by personnel officers.

Differentiating Functionality

Business Benefits

- Separate module permits security control of all functions and data
- Position controls and slot assignments assure proper hiring practices
- Captures personnel at the applicant level and maintains them thereafter
- Contains and extensive amount of information about employees
- Handles individual and organization raises
- Controls position changes
- Interfaced to budget modeling

Accurate records for accounting and business management

- Confidential information may be entered and maintained
- Accurate raise processing is assured within organization rules
- Access's query tools and reporting permit searches of all information to support ad hoc questions and needs
- Interface to payroll assures accurate transfer and management of employee information



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